

Town of St. Joseph
Minutes for the Public Works Committee
Tuesday, JULY 11, 2017

CALL TO ORDER: at 6:00PM by Chair Marty

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE read by the chair

ROLL CALL: all are present with Supervisor

Long representing the board

ADOPTION OF AGENDA: Motion to adopt the agenda

Simpson/Long, passed

APPROVAL OF PRIOR MEETING MINUTES -6/6/17: Motion to approve 6/6/17 minutes

Marty/Johnson/passed

Business:

1. **Public Works building specs and progress:** received a proposal for less money than the bids. Not sure if it meets the specs and no bond is included. We do not believe that we should go out to bid based on the proposal as the budget is not capable of paying for this building. The square foot price of another one built in Rice Lake matches the per square foot price that we received in the original bids. One option is for us to request an increase in budget but we would really like to meet with the Town board in a work session to explore options.
2. **Sealcoating and cracksealing project for 2017:** will be scheduling time on Thursday.
3. **Replacement of tractor and equipment:** waiting for a new bid
4. **Next major road project:** we looked at the road project based on our Pavement Management Plan. Motion to send this spreadsheet to the Finance Committee and Town Board for their discussion. Johnson/Long passed
5. **General maintenance:**
 - a. Maintenance issues
 - i. Damages to roads: 20th has been repaired
 - ii. Completion of work orders: doing well
 - iii. Brushing and tree cutting: still working on this
 - iv. Tractor maintenance: none
 - v. Mower maintenance: fixed some wheels
 - vi. Spraying of weeds
 1. Identification/marketing of parsnip & Japanese knotweed: have the plan for multiple sprayings
 2. Spray pricing: very reasonable.
 - vii. Gravel maintenance
 1. issues associated with 41st St, and 30th St. (proposals/solutions): still doing research
 2. 41st St: Research town maintenance records to support ownership of the road—CSM shows the town road stopping at the west parcel lot line. We have to back up to turn around on the neighbor drive. The landowner is stopping us from using our easement.
 3. Retriever and identify roads for shouldering: We need to talk to someone to operate the retriever and start in the River Road area and do those roads. We will put together a plan for which roads we will do this summer.
 4. Gravel road maintenance: done

- viii. Potholing progress: not quite done.
 - ix. Maintenance issues not addressed above: none
6. **Review of bills and expenditures for May and June 2017:** We are requesting for the 2nd time that the expenditure for \$1086.60 from Stantec be moved from 55307 to 55308 as it belongs to the bidout project of sealcoating and cracksealing. The original bill for the bid itself is under the bid project, but this bill for the opening of the bids is under general engineering and should be included in the bid project so all the costs of the project are reflected.
7. **Review of budget year to date and comparison with previous years:** We reviewed this.

PUBLIC COMMENT –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. *Motion to move the Public Comment to 6:50PM Simpson/Long passed.* 11 people were present to speak on Trout Brook Rd N. Mrs. German had spoken with Supervisor Bohl and passed out documents from the school district, Sheila Hasrdorf and commented on the situation on Trout Brook Rd N. She was told at our last meeting when she spoke during public comment that she would be on our agenda regarding the safety of the roadway. Our agenda was changed without notification to her or to our committee. The group was very concerned regarding the lack of notification regarding the agenda change and the public safety on that road. She had accessed the Town's website but did not find the Public Works agenda. The Hudson School Board requests that the Town address this situation as the school district expects that they should be able to pick up these students. She has two IEP children. She is requesting NO changes to her CSM, but wants the road to be safe for transportation of all kinds. She was told to contact the Clerk's office.

. Items for Town Board Agenda: Public works building, future road project and public comment
Items for next Public Works Committee Agenda: Paser rating, naming the 2 stub roads off of Bluebird Bluff

Date for the next Public Works Committee: Tuesday, August 1, 2017

Adjournment: Motion to adjourn Zahler/ Simpson at 8:51