

Town of St. Joseph
Minutes for the Joint Meeting of the Public Works Committee and
Town Board
Tuesday, March 6, 2018

CALL TO ORDER by Chair Marty at 6:02 PM

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE as required.

ROLL CALL: Marty, Johnson, Simpson and

Bohl are present. Zahler is absent.

ADOPTION OF AGENDA: Motion to adoption the agenda as posted – Bohl/Marty passed

APPROVAL OF PRIOR MEETING MINUTES -2/6/18 Motion to approve the 2/8/18 minutes as written, Simpson/Johnson passed.

Business:

1. Snow plowing 2017-2018 season – issues or concerns: snowplowing crossing the roadway. We should be sending out one letter and then citing the homeowner. We prefer not to add more salt and sand to these roads as there is plenty on them except for bad ice storms.
2. Public Works building: should be on the agenda for the board
3. **Road Map update:** Need to update our road map. Motion to ask the board to approve Stantec upgrading the Town Road Map for a cost not to exceed \$4500.00. Johnson/Marty passed
4. 2018 summer maintenance project plans
5. **Priority roads for sealcoating and cracksealing:** Motion to ask the board to go to bid on 3/9/18 with the roads listed on the plan and sweep the roads after 10 days. Johnson/Marty, passed
Need to fix Bass Lake Road in a spot before the sealcoating is done. Keep the excess rock for next year's use. We will clean it in the spring.
6. General maintenance:
 - a. Maintenance issues
 - i. Damages to roads: the intersections are soft when they are clearing the snow. One street sign is bent. Weight restriction limits are in effect. We should be monitoring those roads where active building is taking place. We would need the listing that Todd Dolan provides to the board.
 - ii. Completion of work orders: everything is getting done.
 - iii. Signage: the next group of signs have not been ordered yet.
 - iv. Maintenance issues not addressed above: Monarch materials that we used last year we will use this year for patching. It performed very well.
 - v. Spring Road review: scheduled for March 26 and 28th at 9:00AM
7. Tractor maintenance and mower purchase: Tractor has not been serviced yet.
8. **Review of bills and expenditures for January 2018 and February 2018:** Invoice 4544 from Tuma Excavating was placed in the Tree Cutting category and should be in the Garbage category. It is very clearly stated that he picked up trash and refuse by request of dispatch.
9. 2018 budget and expenses: We have spent in excess of \$74,000 for snowplowing in 2018 with 2 months to go. Reviewed the other data—see above.
10. Membership of the committee: we should let the board know whether we want to continue.

PUBLIC COMMENT –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. none

Items for Town Board Agenda: See #3, 5 and 8. Also note the change in our meeting date for April.

Items for next Public Works Committee Agenda: same as above. Results of road inspection. Gravel roads and shoulders.

Date for the next Public Works Committee meeting: Thursday, April 5th at 6:00PM Tuesday, April 3 is the election, Tuesday, April 10 is the Finance Committee, April 17 is the Annual Meeting so we have to meet to review the bid for the sealcoating and cracksealing that week.

Adjournment: Motion to adjourn at 7:55PM Simpson/Johnson