

**Town of St. Joseph**  
**Minutes for the Public Works Committee**  
**Tuesday, February 7, 2017**

**CALL TO ORDER** by Chair Marty at 6:08PM

**PLEDGE OF ALLEGIANCE**

**STATEMENT OF PUBLIC NOTICE** posted as required      **ROLL CALL:** everyone present except for Simpson

**ADOPTION OF AGENDA** Motion to adopt the agenda as posted, Johnson/Long passed  
**APPROVAL OF PRIOR MEETING MINUTES -1/3/17** Approval of 1/3/17 minutes as written, Zahler/Johnson passed

**Business:**

1. Public Works building specs and review of bids received: questions have been raised regarding the connection from drain to septic. Stantec decided to push the bid date out a couple of weeks to February 21, 2017. We will meet prior to the next board meeting to make recommendations.
2. Snowplowing: all is going well. Need some sand in a few spots. Some problems with residents plowing across the roads.
3. Review of final expenditures for the 2016 budget through 12/31/16 and all bills for December 2016 and January 2017.: Did not receive the budget documents for 2017 including the budget and the expenditures. Reviewed the paper copies of the bills, but did not receive them by email to review in advance.
4. Sealcoating and cracksealing for 2017
  - a. Gravel in parking lot of town hall and removal of it: could we use it around the Thielen Cemetery paths and use it on the Perch Lake parking lot. Laurie DeRosier will take this to the Park Committee to find a use for it. She will report back to us.
  - b. Discuss bid timing: We will see the final plans on March 7<sup>th</sup> to go to the board for March 9<sup>th</sup> for approval and bid.
5. General maintenance:
  - a. Maintenance issues: some potholes but we don't believe it will be as bad as last year.
    - i. Damages to roads: none
    - ii. Completion of work orders: not caught up yet
    - iii. Brushing and tree cutting: not completed in 2016 and the committee is looking to the board as to what direction we can take to get this done. Work order has been out since approved by the board last fall and is not complete.
    - iv. Tractor maintenance: head liner is coming down but right now it has been pinned up. It is a \$1000 job. Oil and filters must be changed. Tank needs to be flushed on the arm mower. Right front tire needs to be replaced. **Motion to replace the right front tire, change oil and filters as needed and flush the tank on the arm mower. Johnson/ Marty passed**
    - v. Mower maintenance: 3pt mower: there is an issue in the gear box and Long and Marty will look at this mower and determine what needs to be done.
    - vi. Weight restrictions and possible dates: Ask Chair Spaniol and Supervisor Long to coordinate that timing with the county weight restrictions.
6. Road Inspection tour dates: decide in March

**PUBLIC COMMENT** –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer. Scott Construction is using a special mix for spring potholing. Marty is going to check into

Items for Town Board: see 1, 4b, 5iii and 5iv.

Items for next Public Works Committee Agenda: sweeping

Date for the next Public Works Committee: Tuesday, March 7<sup>th</sup>

Adjournment: Motion to adjourn Long/Marty passed