

Town of St. Joseph
Minutes for the Public Works Committee
Tuesday, December 6, 2016

CALL TO ORDER – by Long at 6:01PM appointed Simpson as acting Chair

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE **ROLL CALL** everyone here except Marty **ADOPTION OF**

AGENDA: Motion to adopt the agenda as posted, Johnson/Long passed

APPROVAL OF PRIOR MEETING MINUTES -11/2/16: Motion to approve the 11/2/16 minutes as written Johnson/Zahler passed

Business:

1. Public Works building specs and bid: Other communities are running into the same difficulties in getting bids returned on construction of buildings. Reviewed the specifications and Stantec will streamline the specs and pull the contract out to negotiate that with the contractor. Stantec will talk to the WTA regarding this project. They will also talk to the Town of Gordon regarding their building.
2. WISLR packet and reporting- it is all done except for the deed for the little bit of road attaching to Arbor Hills.
3. Snowplowing: only one snowfall so far
4. Review of current and future expenditures for 2016 budget including October and November bills: we expect to have a final budget of \$210K-\$215K. This will allow the board to line item transfer the remainder of our \$342,000 budget into the general fund.
5. General maintenance:
 - a. Signs
 - i. Inventory of reflectivity: count and costs of replacement: not ready
 - ii. Costs and installation: Not ready
 - iii. Relocation of signs on town property: burn ban signs are supposed to be put in by Tuma after locates.
 - b. Maintenance issues
 - i. Timeline for repairs and maintenance: will talk to WITC about servicing the tractor
 - ii. Potholing and shouldering issues: none
 - iii. Damages to roads: Perch Lake Rd has been repaired and the bill sent. 23rd cul de sac will be paid by the people who damaged it.
 - iv. Completion of work orders: still need some tree trimming to be done
 - v. Mowing outside the ROW into the Prairie restoration area of town park (Cty Rd V): mowing has been done by the County through the Prairie restoration area outside of the ROW.
 - vi. Brushing and tree cutting: downfall trees have been taken care of but there is still some trimming to be done.

PUBLIC COMMENT –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.

Items for Town Board Agenda: see #4

Items for next Public Works Committee Agenda: seal coating and crack sealing

Date for the next Public Works Committee: January 2, 2017-6:00PM

Adjournment: motion to adjourn Long/Simpson 7:55PM

