

Town of St. Joseph
Minutes for the Public Works Committee
Tuesday, November 7, 2017

CALL TO ORDER Chair Marty called to order at 6:10PM **PLEDGE OF ALLEGIANCE**

STATEMENT OF PUBLIC NOTICE **ROLL CALL:** Marty, Johnson, Simpson, Zahler and Supervisor Bohl present **ADOPTION OF AGENDA:** Motion to adopt the agenda Zahler/Bohl passed.

APPROVAL OF PRIOR MEETING MINUTES -Motion to approve minutes of 10/3/17 Bohl/Johnson passed. Motion to approve the minutes 9/7/17 Zahler/Marty passed.

Business:

1. Snow plowing 2017-2018 season – issues or concerns—there are problems with the parking of cars on Church Street. We sent some salt sand mixture back this spring and County will give us the same amount back.
2. Sealcoating and cracksealing project for 2017: nothing new
3. Replacement of tractor and equipment: 2018 budget approved by the board has the replacement of the mower and needed repairs on existing tractor rather than buying a new tractor.
4. Public Works building: The Town will have about \$55000 for this building. Motion to recommend that the board go back to bid for the building with a spring start date. Johnson/Marty-passed
5. General maintenance:
 - a. Maintenance issues
 - i. Damages to roads: additional damages to 85th and 60th from the harvesting and infringement on our ROW, our ROW signs are also missing, 140th shoulder issues from hauling. Motion to ask that the board address these damages with necessary actions to repair, issue citations and recoup our costs. Johnson/Simpson passed
 - ii. Completion of work orders: some are still outstanding
 - iii. Brushing and tree cutting: still on work orders
 - iv. Gravel maintenance
 1. Retriever shouldering progress: none has been done this year.
 2. Gravel road maintenance: shouldering is being done where needed.
 3. Shouldering-other-none
 - v. Potholing progress: being done this last month.
 - vi. Signage: reviewed the last invoice for signage in the town.
 - vii. Maintenance issues not addressed above: The Town had received monies from the State for Kriesel and 144th but are there monies for Main Street in Houlton and what is being done with the turn back for County Rd E from the County.
6. Review of bills and expenditures for September and October 2017: We have about \$55000 left in the budget for work and bills to be done excluding snowplowing. We have an additional \$9000 in the budget for snowplowing for November. There is \$3143.50 in shouldering this month that should be in potholing from the Tuma invoice.
7. Proposed 2018 budget: reviewed the budget from the board.
8. Review of budget year to date and comparison with previous years: reviewed

PUBLIC COMMENT –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer: none

Items for Town Board Agenda: see 4 and 5(a)(i)

Items for next Public Works Committee Agenda: turnbacks from County and State.

Date for the next Public Works Committee: Tuesday, December 5th at 6:00PM

Adjournment: Motion to adjourn at 8:30PM Johnson/Bohl