

Town of St. Joseph - St. Croix County, WI
Minutes for the Public Works Committee
St. Joseph Town Hall
Tuesday, January 3 – 6:00PM

(Items on the agenda which are not scheduled for a specific time may be considered at any time with a motion by the Committee.)

CALL TO ORDER at 6:02

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE **ROLL CALL** All are present Tom Spaniol is sitting in for Mike Long

ADOPTION OF AGENDA: Motion to adopt the agenda Johnson/Marty passed

APPROVAL OF PRIOR MEETING MINUTES -12/2/16- Motion to approve the 12.2.16 minutes Johnson/Zahler approved with Spaniol and Marty abstaining.

Business:

1. Public Works building specs and bid: Stantec talked to the Town of Gordon which wasn't the typical building as the building was being replaced by another through insurance. City of Hudson has their own inhouse document that they are using. This would be so much simpler and a smaller document. The sooner we bid this out the better. Motion to approve the changes to the bid documents and moving the access door to between the 2 large overhead doors and having Stantec present this to the board at the next meeting. Johnson/Simpson passed
2. Snowplowing: Lots of sanding is being done.
3. Review of final expenditures for the 2016 budget through 12/31/16 including all bills for November and December 2016 : We had approximately \$153,000 left over in our budget. Johnson will update the spreadsheet for 2016 with the final numbers for our next meeting with the new 2017 budget.
4. Sealcoating and cracksealing for 2017: Went through the list for the future sealcoating and cracksealing for 2017. Will go to bid in April with a review of the roads to tweak the list. Motion to have Stantec go to bid in April with the current list after review of the roads that are on the list. Johnson. Marty, passed.
 - a. Gravel in parking lot of town hall: excess is on the top of the hill. Motion to ask the board to sell the gravel leftover from past sealcoating (at least 24 yards) that is in the town hall parking lot and to advertise it by email to the residents and on the website. Johnson/Marty , passed.
5. General maintenance:
 - a. Signs: signs have not been ordered yet
 - i. Inventory of reflectivity: count and costs of replacement
 - ii. Costs and installation
 - iii. Relocation of signs on town property: move the no motorized vehicle signs
 - b. Maintenance issues
 - i. Timeline for repairs: nothing new
 - ii. Potholing and shouldering issues
 - iii. Damages to roads: nothing new
 - iv. Completion of work orders: still have one open for tree cutting.
 - v. Brushing and tree cutting: still in progress

PUBLIC COMMENT –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.

Items for Town Board Agenda : see above

Items for next Public Works Committee Agenda: : road inspection tour date, tractor maintenance, weight restrictions, bat wing mower maintenance.

Date for the next Public Works Committee: Tuesday, Feb 7th and all future meetings would be on the first Tuesday of the month except for legal holidays.

Adjournment: Motion to adjourn: Zahler/Simpson 7:34PM