

Town of St. Joseph
Minutes for the Public Works Committee
Tuesday, August 1, 2017

CALL TO ORDER: Called to order by Chair Marty at 6:02PM **PLEDGE OF ALLEGIANCE**
STATEMENT OF PUBLIC NOTICE by the clerk **ROLL CALL:** Marty, Simpson, Johnson, Zahler –
left at 6:45PM and returned at 7:00PM, Meyers present. Supervisor Bohl came at 6:15PM and left at
7:00PM **ADOPTION OF AGENDA:** Motion to adopt the agenda as posted Marty/Simpson, passed
APPROVAL OF PRIOR MEETING MINUTES -7/11/17 Motion to approve minutes from 7/11/17
Johnson/Marty passed

Business:

1. Sealcoating and cracksealing project for 2017: Crackseal came in \$10000 under bid. We will use these funds for additional roads to sealcoat.
2. Replacement of tractor and equipment: No new information.
3. Next major road project: *Motion to ask the board to update the Public Facility Needs Assessment to add Perch Lake Rd. Impact fees cannot be used for this road because it is not identified in the Needs Assessment. Johnson/Marty passed.* Some discussion whether it should be 50th using the impact fees because of the need to widen that road—this road has 40+ lots open for building. We will use the counter on each of these roads to determine the car counts. Adding Awatukee Trail for rehab \$375,00 and Highland View for rehab \$470,000.
4. Paser ratings: Reviewed the numbers presented by Stantec.
5. Update of road plan: We should update that after the major road project but Stantec will take a closer look at it. This year the Official Town Road Map should be updated. Stantec will bring back an estimate.
6. naming the 2 stub roads off of Bluebird Bluff: These are private driveways and not stub roads. They are private driveways serving 2 properties. Names are not necessary.
7. General maintenance:
 - a. Maintenance issues
 - i. Damages to roads: Settlers Glen has a sawcut out of the road. Needs to be addressed. 60th has damaged ditches from the farmer and ROW posts are bent. *Motion to the board to enforce our ROW on 60th and other areas this farmer is encroaching on. We have spent a lot of money on this issue and ask that the board remove the crops in the ROW on 60th, 85th and 140th and other areas and charge the party for the costs of doing so. As part of the cutting down, we need to install replacement signs and charge the party for them. Johnson/Marty-passed*
 - ii. Completion of work orders: In progress
 - iii. Brushing and tree cutting: a few more to do that will be coming in a work order
 - iv. Spraying of weeds
 1. Identification/marketing of parsnip & Japanese knotweed: this is done
 - v. Gravel maintenance
 1. issues associated with 41st St. and 30th St. (proposals/solutions) still working on this
 2. 41st St: Research town maintenance records to support ownership of the road: still working on this.

3. Retriever and identify roads for shouldering: Motion to ask the board to use the retriever on River Road and the roads off of it and also Seven Oaks roads in the next 30 days. Marty/ Simpson passed
These need to be done before fall.
4. Gravel road maintenance: 145th when the grading was done part of it didn't get gravel and needs a load.
 - vi. Potholing progress: just a few to fix.
 - vii. Signage: east side hasn't been done, waiting for signs. Working on the center section
 - viii. Maintenance issues not addressed above: none
8. Review of bills and expenditures for June and July 2017: were reviewed.
9. Review of budget year to date and comparison with previous years: Money for bid opening is still in general engineering.

PUBLIC COMMENT –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.

Items for Town Board Agenda : 3- Needs assessment, 7-a-i- ROW encroachment; 7-a-v-Retriever maintenance needs

Items for next Public Works Committee Agenda:

Date for the next Public Works Committee : September 5, 2017 at 6:00PM

Adjournment: Motion to adjourn Marty, Simpson at 8:15PM