

Town of St. Joseph
Minutes for the Public Works Committee
Monday, August 29, 2016 – 6:00PM

CALL TO ORDER at 6:05PM

PLEDGE OF ALLEGIANCE

STATEMENT OF PUBLIC NOTICE by the clerk treasurer **ROLL CALL** : everyone except Mark Simpson

ADOPTION OF AGENDA: Motion to adopt the agenda Long/Johnson passed

APPROVAL OF PRIOR MEETING MINUTES – 8/1/16: *Motion to approve the amended minutes Johnson/Zahler passed*

Business:

1. **Review of Pavement Management Plan and the roads that will need rehabilitation or reconstruction.**
 - a. Review the information from Ehlers and Associates and make a recommendation to the Town board at to the scope of the Public Works needs. Motion to recommend to the board that we would spend \$3.5M on roads from the revised list. We recommend that 85th be included in the project and impact fees be used toward the widening of that road and 50th be used for the TRIP-D funding and impact fees also. Johnson/Marty passed
2. **Public Works building specs and bid:** *Bid opening on Nov.17 and approval by board on Dec 8th. We have already asked that the board approve this and it will be on the September 1st board meeting.*
3. **Chapter 149- plates and changes to ordinance**
 - a. Review of change and plates: Reviewed the plates and suggested changes etc. Reviewed at length the commercial specifications. Will bring back to our next meeting.
4. **Review of current and future expenditures for 2016 to date and all bills received from July and August:** We have about \$200,000 left in our budget. We propose to spend some of it on tree trimming before winter, some shouldering and patching, signs and snowplowing.
5. **Set numbers for 2017 budget:** Motion to send the numbers we have agreed on for the 2017 budget to the Town Board. The total including the major road project is \$4,011,500 but the regular maintenance part of that is \$511,500. Long/Zahler passed
6. **General maintenance:**
 - a. Signs
 - i. Inventory of reflectivity: count and costs of replacement: Stantec presented a spreadsheet and map that outlines the work that needs to be done.
 - ii. Costs and installation- still working on prices
 - b. Red Pine Trail update: board is working on it.
 - c. ROW and ditch issues:
 - i. Further encroachment on 60th and elsewhere: Local persons are mowing the ROW and spreading noxious weeds. Only the town should be mowing the ROW's in nonresidential areas.
 - d. Gravel and grading roads-retriever and grading completion: some shouldering to be done but can't be done with the retriever. Marty has a list for Tuma.
 - e. Retriever for shouldering: nothing right now.

- f. Culverts in Houlton and elsewhere-maintenance: Have asked WISDOT to clean out the culverts under the MS4 and what we are taking over.
- g. Maintenance issues
 - i. Timeline for repairs and maintenance and potholing: pretty close to being done
 - ii. Damages to roads: are being taken care of. Bass Lake Rd- has damages from a car accident.
 - iii. Completion of work orders: done
 - iv. Tractor maintenance: Needs to have the pin fixed for the outer boom. We have room in the budget to fix it. Will have to go to Frontier to get it fixed.

7. Spraying of weeds, mowing and tree cutting

- a. Mowing and timeline with 3 pt and arm mower: Need to do more tree cutting. We have room in the budget to do so. Trees are overhanging the roads and the school bus companies will be complaining. Marty has a list of the roads that need to be done.

Motion to do some more tree cutting up to \$5000.00 this fall. Johnson/Long passed

PUBLIC COMMENT –Opportunity for comments on subjects not on the agenda when recognized by the presiding officer.

Items for Town Board Agenda : 1A, 2, 5 and 7

Items for next Public Works Committee Agenda: Chapter 149, relocation of signs on town property, signs, meeting with snowplow contractors.

Date for the next Public Works Committee: Monday, October 3 at 6:00PM

Adjournment: Motion to adjourn Marty/Long passed