

Town of St. Joseph - St. Croix County, WI
Meeting of the Town Board – St. Joseph Town Hall – December 08, 2016, 6:00 P.M. Minutes

Call to Order at 6:00 p.m.

Statement of Public Notice was recited.

Roll Call: Chair Spaniol and Supervisors Long, DeRosier and Packard were present at the meeting. Supervisor Bohl was not present at the meeting.

Adoption of Agenda: **Motion** (Long, DeRosier) to adopt the agenda with three c removed. **Motion carried.**

Pledge of Allegiance was recited.

The following dates of upcoming meetings and events were discussed: December 29th Special Town Board Meeting, January 4th Plan Commission Meeting, January 12th Town Board Meeting and the January 18th Parks, Trails & Recreation Committee Meeting.

Monthly Status Reports:

1. Building Inspector: Chair Spaniol noted that the monthly report was submitted and showed three new building permits were issued.
2. Deputy Zoning Administrator Jay Kimble submitted a report.
3. Plan Commission Chair Carolyn Barrette had nothing new to report.
4. Fire Chief nothing new to report.
5. Ems Chief nothing new to report
6. Joint Library representative Barb Peterson provided a status report to the board.
7. Parks, Trails & Recreation was noted that the committee would be held the following week.
8. Wisconsin Town's Association nothing new to report.
9. Bass Lake Rehab District: Chair Spaniol explained that preliminary approval from the DNR to move forward with Facilities Management Plan.
10. Bass Lake Management Plan: Chair Spaniol explained that it was last updated in 2009 and the Public Review of the proposed updated plan will remain open until December 16th.
11. Perch Lake Management Plan: Chair Spaniol explained this is the first plan being submitted for Perch Lake and that the review period was completed. Chair Spaniol explained that it would be presented to the town board at the meeting on December 29th.
12. Internet/Broadband: Chair Spaniol and Supervisor Long explained that the work was wrapping up for the year.
13. MS4/Urban Non-Point Source Grant update provided later in the agenda.
14. Houlton Facilities Plan update provided later in the agenda.

Consent Agenda: Motion (Packard, Long) to approve the consent agenda. **Motion carried.**

1.Payment of Bills, Vouchers and POs

2.Approval of Meeting Minutes

- a. **November 10th**
- b. **November 15th**

Unfinished/Old Business discussion and possible action on:

New Business discussion and possible action on:

3. Approval of Operator's License: **Motion** (Long, DeRosier) to approve Laura Houliston and Jayme Bakkestuen from The Next Stop operator's licenses. **Motion carried.**

- a. Laura Houliston- The Next Stop
- b. Jayme Bakkestuen- The Next Stop
- c. Jonathan Galbraith- Bass Lake Cheese Factory

4. Approval of Agent Change to Elizabeth Zimmer for Alsra, Inc. dba Fastrup Markets: **Motion** (DeRosier, Packard) to approve the agent change for Alsra, Inc. dba Fastrup Markets to Elizabeth Zimmer. **Motion carried.**

5. Set date for Caucus: **Motion** (Spaniol, Packard) to set the caucus for January 12th here at the Town of St. Joseph town hall. **Motion carried.**

6. Update on MS4 progress was provided by Stantec representative Lee Mann. Mann reviewed the memo that was submitted to the town board and stated that the current focus was on the items due February 17th. Mann went through a proposed ordinance that the DNR needs to get in February. Chair Spaniol explained that since it would be a new ordinance for the town it would require a proper posting and a public posting. Mann explained this was just a proposed ordinance and the DNR would provide feedback on it. Mann further explained after that point the town board would move forward with making any changes and the approval process. Supervisor Long explained that he worked with a Stantec representative to get all the culverts and elevations mapped out.

7. Update on Facility Plan Soil Testing was also provided by Lee Mann. Mann explained that the initial soil sites by St. Croix Meadows the DNR did not find ideal and would like the town to consider other sites. Mann went through the steps that occurred next of speaking with the coalition to discuss additional soil boring sites and that they encouraged the town to use available funding to finance it. Mann stated the goal is to do three additional soil boring sites and that one landowner has agreed to provide one site to the town. In closing Mann explained that the cost for all three sites and coordination is expected to be \$10,300 for the project. The town board agreed to have Mann go back to the coalition and request the funding for the project.

8. Perch Lake Management Plan was tabled to the Special Town Board meeting on December 29th.

9. Election Recount Update was provided by Clerk/Treasurer Stewart. Stewart explained that the state had recount and that the town submitted the required paperwork to the county. Stewart informed the town board that the town's two Election Chiefs were selected to work the recount and provided the clerk's office with valuable feedback. Stewart also noted that the Town of St. Joseph's numbers were determined to be accurate.

Committee Recommendations

Plan Commission

10. Frank & Michelle Steward, 1224 Bass Lake Road, Hudson- 4 lot CSM. Dough Zahler explained the submitted CSM to the town board. Plan Commission Chair Carolyn Barrette explained that the Plan Commission made a motion that the town board recommended to St. Croix County that the CSM be approved. Supervisor DeRosier asked if the former lot 4 that still shows on the map is part of the open space or a potential for additional lot in the future. Zahler informed her it was for potential in the future. Supervisor DeRosier asked where would the driveway would be for the future lot. Zahler explained that it was not planned for now. Supervisor Packard explained that it was not part of the plan now and they would have to come back in the future if they want to add additional lots. Supervisor Spaniol asked if the 15.21 does that require 40% for three lots or entire property. Zahler explained that it was for the entire property not just the three lots. Supervisor DeRosier had an issue with the potential future development to this property if they asked for an additional lot that could burden the town. **Motion** (Packard, Long) to approve the CSM for 1224 Bass Lake Road Frank and Michelle Steward as presented. **Motion carried** after a roll call vote. Chair Spaniol and Supervisors Packard and Long voted in favor of the motion. Supervisor DeRosier voted against the motion. Supervisor Bohl was not present for the vote.

11.Jeanette (Dilts) Winnick, 1 lot CSM at 1218 Trout Brook Road N, Hudson, WI. Zahler explained the CSM to the town board and that St. Croix County Zoning office informed him today that the 40-acre track needs public road frontage. The town board asked Zahler to explain where the frontage likely would be and he showed them on the map what the county representative suggested. Jacob German expressed his concern over needing the CSM approved for his family to buy one of the lots. The town board was not able to approve the CSM because it did not conform with what the county was requesting.

12.Comprehensive Plan Update. Plan Commission Chair Carolyn Barrette explained that the Plan Commission passed a Resolution approving the draft Comprehensive Plan.

Public Works Committee

13.Public Works building specifications and building process was discussed, but no formal action was taken.

Public Comment: Lowell Calendar expressed concern over paying an invoice on a limited budget regarding an animal reclaiming fee.

Budget YTD Review

Items for next Plan Commission or Town Board Agendas

Adjournment: Motion (Packard, Long) to adjourn. **Motion carried.**