

Meeting of the Town Board – St. Joseph Town Hall – November 10, 2016, 6:00 P.M. Minutes

Call to Order at 6:00 p.m..

Statement of Public Notice was recited.

Roll Call: Chair Spaniol and Supervisors Bohl, Long, DeRosier and Packard were present for the meeting.

Adoption of Agenda: The town board recommended removing agenda item number six. **Motion** (Long, Bohl) to approve the agenda with that change. **Motion carried.**

Pledge of Allegiance was recited.

The following dates of upcoming meetings and events were discussed: November 14th Bass Lake Rehab District Meeting, November 15th

Public Hearing and Meeting of the Electors, November 16th Parks, Trails & Recreation Committee Meeting, November 17th Bass Lake Management Plan Meeting, November 30th Town Hall Reserved, December 7th Plan Commission Meeting and December 8th Town Board Meeting

Monthly Status Reports:

1. Building Inspector: The town board reviewed the report, which showed that one new home building permit was issued.
2. Deputy Zoning Administrator submitted a monthly progress report.
3. Plan Commission Chair Carolyn Barrette provide a brief update on the statute of the Comprehensive Plan updates and reminded the town board that the next meeting would on November 29th.
4. Fire Chief: Nothing new to report
5. EMS Chief: Nothing new to report.
6. Joint Library Representative Barb Peterson reviewed the monthly report she submitted for the Joint Library.
7. Parks, Trails & Recreation Committee Chair Mark Vanasse informed the town board that the clean up of the ball field, bathroom and cemetery has or is scheduled to be completed this month, that the committee is reviewing all the contracts related to those areas, thanked all the volunteers that completed projects for the town and provided an ongoing list of items that committee will be working on the coming months.
8. WTA: Supervisor Long provided an update from the last meeting including informing the town board that the WTA would be paying half of the whole cost for the cost of training that Supervisor Long and Deputy Clerk/Treasurer Coyle attended.
9. Bass Lake Rehab District: Chair Spaniol informed the town board that the next meeting would be on Monday at 7:00 p.m..
10. Bass Lake Management Plan: Chair Spaniol gave a progress report from the meeting that was held the prior day.
11. Perch Lake Management Plan: Chair Spaniol explained that the draft was completed and that the Parks, Trails & Recreation Committee approved it.
12. Internet/Broadband: Supervisor Long provided a progress update on pending permits for Northwest Communications.
13. MS4/ Urban Non-Point Source Grant: Supervisor Bohl gave a brief update on the progress being done and that Stantec would be setting up another meeting to discuss the next steps due in February. Supervisor Long reviewed the progress he made on the culvert survey.
14. Houlton Facilities Plan was discussed later in the agenda.

Consent Agenda: Motion (Long, Packard) to approve the consent agenda. **Motion carried.**

1. **Payment of Bills, Vouchers and POs**
2. **Approval of Meeting Minutes**

a. **October 13th**

Unfinished/Old Business discussion and possible action on:

3. St. Croix Meadows Mobile Home Park License: The town board had a lengthy discussion on the ordinance, duration and application. **Motion** (Bohl, Spaniol) to approve the license from July 1, 2016 through June 30, 2017 for mobile home park for St. Croix Meadows. **Amend Motion** (Bohl, Spaniol) to approve from the date after it expires one year expired 365 days from that point for the mobile home park for St. Croix Meadows. **Amend Motion (Bohl, Spaniol)** to be one year from the date after it expired. **Amend Motion** (Bohl, Spaniol) to also be contingent on the bond matching the date of the license. **Motion carried.**
4. **2017 Proposed Budget** was reviewed. The town board confirmed the notice was posted multiple times to allow for the residents to have sufficient notice of the meeting and the proposed budget had no changes made to it at the meeting. Chair Spaniol informed the town board he passed on an email from Ehlers that they should review prior to the budget hearing.

New Business discussion and possible action on:

5. Houlton Facility Plan update and next steps was presented by Lee Mann of Stantec. The town board agreed to follow the recommendation of the HWY 64 Corridor to find additional soil locations to bore and obtain permission from the land owners to get the work completed.
6. **Approval of Operators Licenses:** Removed from the agenda
 - a. Jonathan Galbrarh (Bass Lake Cheese Factory)
7. Resolution for Borrowing on Promissory Notes: Chair Spaniol explained this would be the Resolution that would be approved if the town moves forward with borrowing funds on Tuesday.
8. 2017 Animal Control Contract with Animal Humane Society: **Motion** (Bohl, DeRosier) to approve the 2017 contract with the Animal Humane Society. **Motion carried.**

Committee Recommendations Public Works Committee

9. Public Works Building Bid Results: Stantec Representative Lee Mann went through the bids that were received and recommended rejecting them due to being outside the budgeted amount. The town board had a discussion about the bidding process not working. The Public Works Committee was instructed to come up with a recommendation for next steps to take for the December meeting.

Public Comment: Supervisor Long stated that the election workers were awesome and that election day everything was organized and the process went smoothly. Supervisor DeRosier informed everyone that staffed hours to accommodate the election was 5:30 a.m. to 3:00 p.m. and thanked for the work they did. Resident Doug Zahler stated he and his wife were impressed with the organization on election day. Clerk/Treasurer Stewart provided an election day recap and notified everyone that the email system for the town was experiencing issues.

Budget Year-To-Date was reviewed.

Items for next Plan Commission or Town Board Agendas: Perch Lake Management Plan, Line Item

Adjournment: **Motion** (Long, Bohl) to adjourn. **Motion carried.**