

Town of St. Joseph - St. Croix County, WI
Meeting of the Town Board – St. Joseph Town Hall – September 14, 2017, 6:00
P.M. Minutes

Call to Order at 6:00 p.m.

Motion (Supervisor Long, Supervisor Packard) to have Supervisor 1 Steve Bohl chair the meeting. **Motion carried.**

Statement of Public Notice was recited.

Roll Call: Supervisors Bohl, Long, DeRosier and Packard were present for the meeting. Chair Spaniol was absent.

Adoption of Agenda: **Motion** (Supervisor Long, Supervisor Packard) to adopt the agenda. **Motion carried.**

Pledge of Allegiance was recited.

The following dates of upcoming meetings and events were reviewed: September 20th Parks, Trails & Recreation Committee Meeting; September 26th Joint Meeting of Town Board & Finance Committee; October 3rd Public Works Committee Meeting
October 4th Plan Commission Meeting; October 11th Bass Lake Rehab District Meeting and the October 12th Town Board Meeting.

Monthly Status Reports:

1. Building Inspector: Monthly report was submitted to the town board, which showed one new home.
2. Deputy Zoning Administrator Jay Kimble reviewed his monthly report with town board. He stated that he continues to receive a high number of calls from relators. One item that Kimble is actively working on is getting cars that are parked in the town ROW removed.
3. Plan Commission Chair Anton Rang reported that the Plan Commission recommended to proceed with talking to West Central Regional Planning regarding reviewing Non-Residential Design Standards proposal and that Encode Plus was a good option for the town.
4. Fire Chief: Nothing new to report.
5. Ems Chief: Nothing new to report.

6. Joint Library Representative Barb Peterson reviewed the monthly activities with the Joint Library, grants received to date and demographics of who is using the library.
7. Parks: Nothing new to report.
8. Wisconsin Town's Association: Nothing new to report.
9. Bass Lake Rehab District: Nothing new to report.
10. Internet/Broadband: Supervisor Long gave a brief update regarding utility work in the town and reminded residents if they wish to seek services they need to contact the vendor directly.
11. MS4/Urban Non-Point Source Grant: Supervisor Bohl stated that the last submission will be made in December and that will complete the initial process. After that point Bohl reminded the town board it will just be annual submission.
12. Houlton Facilities Plan: Supervisor Bohl stated that the soil borings are complete and the plan is close to completion.

Consent Agenda: Motion (Supervisor Packard, Supervisor Long) to accept the consent agenda. **Motion carried.**

1. Payment of Bills, Vouchers and POs
2. Approval of Meeting Minutes
 - a. 08-10-2017
 - b. 08-16-2017
 - c. 08-23-2017

New business discussion and possible action on:

1. Temporary Class "B" Retailers License: Redeemer Lutheran Church, 1097 Scott Road, Hudson: September 23, 2017 from 3:00 p.m. to 7:00 p.m. Church Representative Jack Jelinek explained the annual fundraiser request to the town board. **Motion** (Supervisor Long, Supervisor DeRosier) to approve the Temporary Class "B" Retailers License for Redeemer Lutheran Church, 1097 Scott Road, Hudson: September 23, 2017 from 3:00 p.m. to 7:00 p.m. **Motion carried.**
2. Operator's License: **Motion** (Supervisor Bohl, Supervisor DeRosier) to approve Rebecca Fox- Fastrup Markets and Travis Damico- Big Guys BBQ Roadhouse for operators' license. **Motion carried.**
 - a. Rebecca Fox- Fastrup Markets
 - b. Travis Damico- Big Guys BBQ Roadhouse

3. Fall Newsletter: The town board agreed to move forward with requesting articles for the newsletter from town committees and that they would review the draft newsletter at the October town board meeting.
4. Set Special Town Board Meeting for September 26th at 6:00 p.m.
5. Set Second Budget Workshop for September 26th at 4:00 pm. The town board agreed to hold the Budget Workshop and Special Town Board meeting in lieu of the Joint Finance and Town Board meeting scheduled for September 26th at 6:00 p.m.

Unfinished/Old Business

6. Updating the Town of St. Joseph Town Rules: **Motion** (Supervisor Bohl, Supervisor DeRosier) to accept the updated town rules as presented tonight with the changes to Public Comment section and Facebook use. **Motion carried.** The town board requested that the rules be added to the town website.
7. Update on the Houlton MHP, LLC Mobile Home Park: Supervisor Bohl explained that an individual trailer had water samples taken from the showerhead to see if bacteria was in the water. Supervisor Bohl stated the independent lab showed no bacteria, but they are now going to test for Benzie. Supervisor DeRosier reviewed emails that she received from a DNR Representative regarding the drilling of a second well and All Croix Inspections regarding building permits. The town board agreed to request that the town's building inspector a mobile home park representative attend the meeting on September 26th to discuss items related to the mobile home park.
8. Public Works Building: The town board reviewed the project status to date. The town board requested that the clerk's office determine the costs spent to date and research other options. The town board also agreed to place this item on the September 26th Special Town Board meeting agenda.
9. Mowing and brushing for private use: **Motion** (Supervisor Long, Supervisor DeRosier) that the board approve this and I will send the spreadsheet to Nicole with what the costs are depending on the costs where we want to go to approve the town board allowing this to happen at our whim or choice. Motion amended (Supervisor Long, Supervisor DeRosier) to approve the use of the town tractor and operator with a fee based service to brush out private property. **Motion withdrawn.** The town board requested that Clerk/Treasurer Stewart and Supervisor Long work on a Resolution to update the fee schedule and forms to use for this item. The town board agreed to add this item to the September 26th special town board agenda.

Committee Recommendation

Public Comment: Clerk/Treasurer Stewart informed the town board that a research assignment from a town supervisor led to a new procedure for posting committee agendas. Moving forward Stewart explained that all committee agendas will be labeled as a joint meeting of the committee and town board and that a separate agenda will state that members of the town board maybe attending, but not action will be taken by the town board.

Budget Year-To-Date was reviewed.

Items for next Plan Commission or Town Board Agendas: See above

Adjournment: **Motion** (Supervisor Long, Supervisor Packard) to adjourn. **Motion carried.**