

**Town of St. Joseph - St. Croix County, WI**  
**Special Meeting of the Town Board – St. Joseph Town Hall – August 16, 2017, 4:00**  
**P.M. Minutes**

Call to Order by Chair Spaniol at 4:00 p.m.

Statement of Public Notice was read.

Roll Call: Chair Spaniol and Supervisors Bohl, Long, DeRosier and Packard were present for the meeting.

Adoption of Agenda: **Motion** (Supervisor Long, Supervisor Packard) to adopt the agenda. **Motion carried.**

Pledge of Allegiance was recited.

The following dates of upcoming meetings and events were reviewed: August 16<sup>th</sup> Parks, Trails & Recreation Committee Meeting, September 5<sup>th</sup> Public Works Committee Meeting, September 6<sup>th</sup> Plan Commission Meeting, September 13<sup>th</sup> Bass Lake Rehab District Meeting and the September 14<sup>th</sup> Town Board Meeting.

**New business discussion and possible action on:**

1. Chapter 101: Fees Ordinance Review/Public Facilities Needs Assessment Update: The town board reviewed the current Chapter 101: Fees Ordinance and Public Facilities Needs Assessment. The town board discussed the option to update the materials with the town's attorney and engineer. **Motion** (Supervisor Bohl, Supervisor Long) to direct Stantec to come up with a Scope of Work for updating the Needs Assessment Plan to be submitted to the board and then presented at the next GMAT meeting. **Motion carried** after a roll call vote. Chair Spaniol and Supervisors Bohl, Long, DeRosier and Packard voted in favor of the motion.

**Public Comment:** None

Budget year-to-date was reviewed.

Items for next Plan Commission or Town Board Agendas: See Above

Adjournment: **Motion** (Supervisor Bohl, Supervisor Long) to adjourn. **Motion carried.**