

Town of St. Joseph - St. Croix County, WI
Meeting of the Town Board – St. Joseph Town Hall – July 13, 2017, 6:00 P.M.
MINUTES

Call to Order: 6:00 p.m.

Statement of Public Notice was read.

Roll Call: Chair Spaniol and Supervisors Long, DeRosier and Packard were present at the meeting. Supervisor Bohl was absent.

Adoption of Agenda: **Motion** (Supervisor Packard, Supervisor Long) to adopt the agenda. **Motion carried.**

Pledge of Allegiance was recited.

The following dates of upcoming meetings and events were discussed:

July 19th Parks, Trails & Recreation Committee Meeting
July 25th Finance Committee Meeting
July 26th Public Safety Committee Meeting
August 1st Public Works Committee Meeting
August 2nd Plan Commission Meeting
August 9th Bass Lake Rehab Meeting
August 10th Town Board Meeting

Monthly Status Reports:

1. Building Inspector: Chair Spaniol reviewed the building inspectors report, which included building permits for four new homes.
2. Deputy Zoning Administrator Jay Kimble submitted a monthly report to the town board prior to the meeting and the town board had no questions on it.
3. Plan Commission Chair Anton Rang announced that the Plan Commission was looking for additional members.
4. Fire Chief: Clerk/Treasurer Stewart reviewed the report submitted.
5. Ems Chief: Clerk/Treasurer Stewart reviewed the report submitted.
6. Joint Library: Barb Petersen reviewed the monthly highlights for the library.
7. Parks: Chair Spaniol informed the town board that the committee will be drafting a Parks Management Plan.
8. Wisconsin Town's Association update was addressed later in the meeting.
9. Bass Lake Rehab District: Chair Spaniol reviewed the four grants the district was applying for and provide an update on work to date.
10. Internet/Broadband: Chair Spaniol informed the residents that high speed internet was installed on Valley View to 60th Street, but the drops to houses is not complete yet.
11. MS4/Urban Non-Point Source Grant: Stantec Representative Lee Mann provided an update on the work being done to date to ensure deadlines are met.

12. Houlton Facilities Plan: Stantec Representative Mann explained that soil boring started that day at two sites.

Consent Agenda: Motion (Supervisor Long, Supervisor Packard) to approve the consent agenda. **Motion carried.**

1. Payment of Bills, Vouchers and POs
2. Approval of Meeting Minutes
 - a. 06-08-2017
 - b. 06-15-2017
 - c. 06-20-2017
 - d. 06-29-2017

New business discussion and possible action on:

1. Extension of Premises request by The Next Stop for July 22, 2017 from 12:00 p.m. to 2:30 a.m. Jaque Garske explained the request to the town board. **Motion** (Chair Spaniol, Supervisor Long) to approve the Extension of Premises request by the Next Stop for July 22, 2017 from 12:00 p.m. to 2:30 a.m. **Motion carried.**
2. Public Works Committee Member Appointment: **Motion** (Supervisor DeRosier, Supervisor Long) to approve Dana Meyers to be appointed to the Public Works Committee effective immediately. **Motion carried.**
3. HWY 35 and 64 turnback considerations were discussed in detail by the town board. Stantec representative Lee Mann reviewed the packet generated for the discussion including the options the town board could take based on estimates. The town board discussed when payment would likely come into the town and when work could start. **Motion** (Supervisor Long, Supervisor DeRosier) to approve that the town take the reconstruction and redesign of the roadway and whatever needs to be done to the portion of segment six and segment seven that Wisdot was going to do for us. **Motion carried.**
4. Updating the Town of St. Joseph Town Rules: The town board instructed the clerk's office to work on reviewing and editing the town rules. This item will be placed on monthly agendas until the process is completed.
5. On-Line Training Video Subscription with the Wisconsin Towns Association: No action taken.
6. Grant Writing Workshop being offered through the University of WI Eau Claire Continuing Education program: No action taken.
7. Authorizing Credit Service International Corp. to take legal action to collect a past due balance from a debtor refusing to pay. This item was tabled due to resident paying a portion of the balance due.

8. Approving General Code to generate a quote to update the Town of St. Joseph's Code and ordering new ordinance books. The clerk's office was instructed to get a quote from General Code.
9. AT & T technology upgrades for the Town Hall was tabled.
10. Operator's License
 - a. Debra Knops-B & L Liquor Store
 - b. Roxanna Rockwood- Fastrip Markets
 - c. Rebecca Fox- Fastrip Markets
 - d. Dale Green- Cajun Club
 - e. Ariel Bowman- Cajun Club
 - f. Colin Kill- Countryside Burkhardt Co-op
 - g. Eric Burke- Countryside Burkhardt Co-op
 - h. Jessica Tallarico- Countryside Burkhardt Co-op
 - i. Robert Murphy- BP

Motion (Supervisor DeRosier, Supervisor Packard) to approve Dale Green from the Cajun Club, Ariel Bowman from Cajun Club, Colin Kill from Countryside Co-op, Eric Burke from Countryside Co-op and Jessica Tallarico from Countryside Co-op. **Motion carried.**

Unfinished/Old Business

11. Update on the Houlton MHP, LLC Mobile Home Park: nothing new to report.
12. Update the town's Notice of Records Access Form is tabled until committee chairs are selected.
13. Public Works Charter was tabled.
14. Public Works Establishing Resolution was tabled.

Plan Commission Recommendation

15. Gerstner conditional use permit for construction of lift, filling and grading at 1406 Hilltop Ridge was presented by Jon Sontag. Plan Commission Chair Anton Rang informed the town board that the commission recommended approving the permit without any conditions. **Motion** (Supervisor Packard, Supervisor Long) to approve the Gerstner conditional use permit for construction of lift, filling and grading at 1406 Hilltop Ridge. **Motion carried.**
16. Seim Concept Review for 70 plus acres located in part of the SE ¼ of the NW ¼, part of the NE ¼ of the SW ¼ and part of the SE ¼ of Section 33, T30N, R19 W Town of St. Joseph. Plan Commission Chair Anton Rang explained that no

appeared before the Plan Commission, so no action was taken. The town board also had no one appear to discuss this item, so no action was taken.

Public Works Committee Recommendation

17. Gravel road maintenance was tabled.

18. Mowing and brushing for private use had no recommendation from the Public Works Committee. Supervisor Long volunteered to do research on this item.

Public Comment: Somerset Supervisor Larry Rauch appeared before the town board to inform them of Assembly Bill 399 and State Bill 309. He informed the town board that a assembly hearing would be held next Wednesday to discuss Bill 399 and that representatives from Somerset would be attending to testify. He discussed that section one and two contradict each other. In his opinion section two favored giving some local control back, but section one allowed for spot zoning a commercial property in the middle of a residential area. His feeling was the taxpayers paid a quarter of a million dollars to ensure an easement on the waterway and that no state representatives can answer what happens to them if the bill passes. Another concern brought up that the spot zoning would bring increased traffic on narrow town and in some places gravel roadways. The pressing issue was that time was short to develop a response to the bill. Chair Spaniol informed the town board that he drafted a Resolution regarding the proposed bills, that the county would like the town to weigh in on the proposed bills, that a special meeting would need to be called to hear the matter and that he felt the proposed bills were wrong based on events leading up to the creation of the bill. Chair Spaniol also brought up a public comment regarding the ribbon cutting ceremony for the St. Croix Crossing. Chair Spaniol informed everyone to watch emails regarding the event and that members of the town's committees, Fire Chief, EMS Chief and clerk's office staff would be invited to attend the ceremony with special seating. Chair Spaniol's third public comment was that we have a signed agreement for the property acquisition funding and waiting to hear back to see if it will be awarded. Clerk/Treasurer Stewart informed the town board and residents that the town's website was experiencing issues once again. Finally, Shawn and Jacob Germain residents at 1218 Trout Brook Road N. expressed that they would like the roadway paved and widened. For example, to accommodate school buses on the roadway.

Motion (Chair Spaniol, Supervisor Long) to close open session and move into Closed session. **Motion carried** after a roll call vote. Chair Spaniol and Supervisors Long, DeRosier and Packard voted in favor of the motion.

Closed Session: per Sec 19.85 (1)© of the Wisconsin Statutes for considering employment, promotion, compensation, or performance evaluation data of an employee

- a. Consideration of Employment for St. Joseph Fire Department: Josh Barr and Dawn Kames

- b. Open Session: **Motion** (Chair Spaniol, Supervisor Long) to close session and open open session. **Motion carried** after a roll call vote. Chair Spaniol and Supervisors Long, DeRosier and Packard voted in favor of the motion.
- c. Board Action: The town board voted to move forward with the consideration of employment for the two employees listed on the agenda.

Budget YTD was reviewed.

Items for next Plan Commission or Town Board Agendas: Website, Budget workshops, reoccurring items

Adjournment: **Motion** (Supervisor Long, Supervisor Packard) to adjourn. **Motion carried.**