

Town of St. Joseph - St. Croix County, WI

Meeting of the Town Board – St. Joseph Town Hall – June 8, 2017, 6:00 P.M. Minutes

Call to Order at 6:00 p.m.

Statement of Public Notice was read.

Roll Call: Supervisors Bohl, Long, DeRosier and Packard were present at the meeting. Chair Spaniol was absent.

Adoption of Agenda: **Motion** (Supervisor DeRosier, Supervisor Bohl) that Mike Long chair the town board meeting on June 8, 2017. **Motion carried.** Supervisor Long voted against the motion.

Pledge of Allegiance was recited.

The following dates of upcoming meetings and events were discussed: June 21st Parks, Trails & Recreation Committee, June 28th Bass Lake Rehab District Meeting, July 4th Public Works Committee Meeting and the July 5th Plan Commission Meeting. It was noted that the Public Works Committee meeting would be changed to July 11th and that the Plan Commission meeting was moved to July 12th.

Monthly Status Reports:

1. Building Inspector submitted a monthly report.
2. Deputy Zoning Administrator Jay Kimble reviewed his monthly report.
3. Plan Commission Chair Carolyn Barrette stated everything was on the agenda.
4. Fire Chief: Nothing new to report.
5. Ems Chief: Nothing new to report.
6. Joint Library: Monthly report was submitted.
7. Parks: Nothing new to report.
8. Wisconsin Town's Association: Nothing new to report.
9. Bass Lake Rehab District: Nothing new to report.
10. Internet/Broadband: Supervisor Long explained that Northwest Communications was looking to add high speed services to Valley View off of I.
11. MS4/Urban Non-Point Source Grant: Supervisor Bohl explained that the town was working on the next set of submittals due at the end of the year. Stantec representative Lee Mann informed the town board that the DNR had finally responded to the town.
12. Houlton Facilities Plan: Supervisor Bohl explained that the next set of borings would be done in the town's right of ways.

Consent Agenda: Motion (Supervisor Bohl, Supervisor Packard) to approve the Consent Agenda. **Motion carried.**

1. Payment of Bills, Vouchers and POs

2. Approval of Meeting Minutes
 - a. 05-11-2017
 - b. 05-18-2017

New business discussion and possible action on:

1. 2017 Road Maintenance Project- Seal Coat Aggregate Stockpile Area: Stantec Representative Lee Mann explained that the project is anticipated to start mid-July and that the contractor needs a temporary place for seal coat aggregate. Mann further explained that the Public Works Committee felt the parking lot on the hill was the best location and that any issues caused by the contractor would be resolved prior to getting paid. **Motion** (Supervisor Bohl, Supervisor Long) to approve using the upper parking lot for the seal coat aggregate stockpile needed to complete the 2017 Road Maintenance Project. **Motion carried.**

2. Extension of Premises request by Willow River Saloon for the annual Chicken and Corn Feed on August 6,2017. The hours of the event will be 10:00 a.m. to 6:00 p.m. Chris Kath appeared to explain the request. **Motion** (Supervisor DeRosier, Supervisor Bohl) to approve the Willow River Saloon extension of premises for 08-06-2017 for the annual Chicken and Corn feed for the hours of 10:00 a.m. to 6:00 p.m. **Motion carried.**

Unfinished/ Old Business

3. **Motion** (Supervisor DeRosier, Supervisor Bohl) to approve the Continuing Medical Education Agreement between Regions Hospital through Regions Hospital Emergency Medical Services and St. Joseph First Responders. **Motion carried.**

4. Operator's License

a. Lisa Segelstrom-B & L Liquor Store: **Motion** (Supervisor Bohl, Supervisor Packard) to approve the operator's license for Lisa Segelstrom of B & L Liquor Store. **Motion carried.**

Plan Commission Recommendation

5. Recommendations for Plan Commission Officer

a. Chair: **Motion** (Supervisor Bohl, Supervisor DeRosier) to approve Antron Range as Chair of the Plan Commission. **Motion carried.**

b. Vice-Chairperson: **Motion** (Supervisor Bohl, Supervisor DeRosier) to approve Chris Matter as the Vice-Chairperson of the Plan Commission. **Motion carried.**

c. Search for Recording Secretary: Reviewed the posting and agreed to keep looking for someone to fill the position.

Public Works Committee Recommendation

6. Tractor pay scale: **Motion** (Supervisor Bohl, Supervisor DeRosier) to increase the tractor pay scale to start at \$15 and go up to \$18. Discussion was heard on how to determine the pay scale. **Motion amended** (Supervisor Bohl, Supervisor DeRosier) to approve a change in pay scale to \$15 starting wage after 40 hours and performance review can be changed to \$18. **Motion carried.** The town board agreed to post the pay scale.

Public Comment: Jay Kimble asked the town board to consider allowing the tractor to be utilized on private roads for a fee. The uses discussed were tree cutting, mowing and brushing.

Motion (Supervisor Long, Supervisor DeRosier) to close open session and move into closed session per Sec 19.85 (1)© of the Wisconsin Statutes for considering employment, promotion, compensation, or performance evaluation data of an employee
a. Consideration of Employment for St. Joseph Fire Department: Robert Burke, Thomas Bradac, Monica Bradac, Jonatahn Boggess and David Krause. **Motion carried** after a roll call vote. Supervisors Bohl, Long, DeRosier and Packard voted in favor of the motion.

Motion (Supervisor DeRosier, Supervisor Long) to open closed session. **Motion carried** after a roll call vote. Supervisors Bohl, Long, DeRosier and Packard voted in favor of the motion.

Closed Session: per Sec 19.85 (1)© of the Wisconsin Statutes for considering employment, promotion, compensation, or performance evaluation data of an employee

a. Considered Employment for St. Joseph Fire Department: Robert Burke, Thomas Bradac, Monica Bradac, Jonatahn Boggess and David Krause.

b. Considered Employment for St. Joseph Tractor Operator: Roger Winberg.

c. Open Session: followed the consideration of employment. **Motion** (Supervisor DeRosier, Supervisor Packard) to close closed session. **Motion carried** after a roll call vote. Supervisors Bohl, Long, DeRosier and Packard voted in favor of the motion. **Motion** (Supervisor DeRosier, Supervisor Packard) to return to open session. **Motion carried** after a roll call vote. Supervisors Bohl, Long, DeRosier and Packard voted in favor of the motion.

d. Board Action: **Motion** (Supervisor Bohl, Supervisor DeRosier) to move forward in employment process with all the people listed on the agenda. **Motion carried.**

Budget YTD Review was tabled.

Items for next Plan Commission or Town Board Agendas: 06-20-2017 liquor license and operator's; Houlton MHP LLC shall be placed on every monthly meeting agenda until agreed to remove it

Adjournment: **Motion** (Supervisor Packard, Supervisor Bohl) to adjourn. **Motion carried.**