

Town of St. Joseph – St. Croix County, WI

Regular Meeting of the Public Safety Committee – St. Joseph Town Hall- May 25, 2016

MINUTES

CALL TO ORDER - 18:12 by Mark Simpson

Statement of Public Notice – Posted as required by the town clerk

Pledge of Allegiance

ROLL CALL – Jay Kimble, Ron Burton (left after agenda #3), Cale Dahm-FC designee, Tom Carlson-EMS designee, Mike Long, (TB alternate), public attendees Tom Spaniol, Laurie DeRosier. Absent- Steve Bohl, Tim O'Brian

ADOPT AGENDA – Adopted as posted (Kimble/Long)

PUBLIC COMMENT - None

APPROVAL OF PRIOR MEETING MINUTES – January 20, 2016 (Kimble/Long)

REPORTS – This meeting was originally scheduled for April 27, 2016. Rescheduled for May 25, 2016 via an email notice.

Items for committee discussion and/or action:

1. Assignments within the Committee by Tom Spaniol, Town Chair – Supervisor Bohl, Supervisor Long (alternate), Mark Simpson, Fire Department Chief or his Representative, EMS Chief or his Representative, Jay Kimble. Mark Simpson nominated as Committee Chair-(Long/Kimble) Steve Bohl was nominated as Secretary (Long/Kimble). Laurie DeRosier, public attendee agreed to take notes for this meeting.

2. Engine 2 Update on replacement. Since the last meeting in January, continued to look into options for a replacement. Visited Peirce Manufacturing, Appleton, WI, Custom Fire Apparatus, Osceola, WI and Rosenbauer America, Wyoming, MN. Each company has weighed in with recommendations for the product they represent. After reviewing the 3 different specs from the 3 manufacturers, it was decided to go back to Pierce for more information on their trucks.

Pierce provided 138 page set of specs from an existing truck build from a neighboring community. This in-service truck would be a good fit for TOSJ needs. Some features of interest to the TOSJ department gauges, adjustable remote control lighting for improved safety of the personnel. On-board fold-down ladders to access top equipment, high chevron reflectivity, LED lights, air bags, roll-over protection, *custom chassis and rails* as opposed to a prebuilt commercial chassis (offered by Custom Fire Apparatus, Inc. and Rosenbauer America), foam capabilities if desired and CAS (compressed air systems), multiple users. Pierce has 60 day price quotes. Pierce offers a 5% discount on truck prepaid at the time of order.

More information may be requested from Custom and Rosenbauer in the future.

Pierce builds 100 of trucks per year and has shipped worldwide, Custom built 6 in trucks 2015 and Rosenbauer (qty not written down).

A request will be made by Ron to discuss at a future Finance committee meeting. He will also suggest it be added to the Agendas of future Finance Committee Meetings, November Town Board and the Annual Budget Meeting.

3. Brush Truck update on replacement. The slide-out unit was purchased with a DNR grant. A one-ton truck is needed to install the slide-out unit on which would replace a 1990 & 1988 truck. The department has \$20,000 from fundraising, but is still short approximately \$25,000. Discussion followed on options for bridging the shortfall including short-term financing including using proceeds from future fundraisers for the next several years to repay the loan. FD will look into further.

4. Vehicle Replacement Strategies was discussed as a part of Agenda #2 & #3.

5. Town Hall Building Security discussion was focused on Clerk's Office security and improving functionality of the existing office footprint.

Motion: Recommendation to purchase a service window no smaller than 36" x 36" but not larger than the existing window size to be installed with the assistance of volunteers, if needed in the small back office for improved security of the Office Staff, Town Records and other Assets, not to exceed \$2,300.00.

(Kimble/Simpson) amended not to exceed \$2,600.00. (Kimble/Simpson) passed

Note: This value was based on verbal window estimates obtained previously by Mike Long and discussed at prior 2015/2016 meetings.

6. Exterior Town Hall Lighting – Flagpole light to be installed.

7. Fire ban Flip Signs- Discussion on placement of Fireban flip signs at the time Welcome to the Town of St Joseph would be replaced.

Motion: Plan on Fire Ban flip signs on all county roads entrances to the TOSJ and the south end of Houlton at Main Street. Installation to be done at the same time as reflectivity upgrades are done on Welcome to TOSJ signs. (Simpson/Kimble) passed *Refer to Public Works for further action.*

Items for next Public Safety Committee Agenda– Updates Engine 1, Brush Truck, Security Window, Cameras

Items for Town Board Agenda – Security Window motion with possible action.

Date for the next Safety Committee Meeting – July 13, 2016 6:00 P.M. at the Town Hall, monthly thereafter until further notice.

ADJOURNMENT – (Kimble/Long)