

Town of St. Joseph - St. Croix County, WI

Hereby provided are written notice and the agenda of the public meeting as stated below. There is an opportunity for public comments as noted on the agenda upon recognition by the presiding officer.

**Regular Meeting of the Finance Committee
St. Joseph Town Hall – Tuesday, January 24, 2017 6:00 p.m.
Minutes**

(Items on the agenda which are not scheduled for a specific time may be considered at any time with a motion by the Board.)

Call to Order at 6:07 p.m.

Pledge of Allegiance was recited.

Statement of Public Notice was read.

Roll Call: Theresa Johnson, Pat O’Meara, Matt Steiger, Steve Balfanz, Fire Chief Burton, Chair Spaniol and Clerk/Treasurer Stewart were present for the meeting.

Adoption of Agenda: **Motion** (O’Meara, Bohl) to approve the agenda. **Motion carried.**

The following dates of upcoming meetings and events were discussed:

February 1st Plan Commission Meeting
February 7th Public Works Committee Meeting
February 8th Bass Lake Rehab District Meeting
February 9th Town Board Meeting
February 15th Parks, Trails & Recreation Committee Meeting
February 16th Hwy 64 Corridor Communities Meeting
February 21st Spring Election

Public Comment: None

Items for committee discussion and/or action

1. Approval of meeting minutes from 08-25-2016, 09-26-2016, 11-03-2016: **Motion** (Pat O’Meara, Ron Burton) to approve the meeting minutes from 08-25-2016, 09-26-2016 and 11-03-2016. **Motion carried.**
2. Reviewed 2016 budget vs. actual numbers. The Finance Committee noted keeping track of the total for the Proposed Public Works Building costs and MOU funds spent with the ordinance changes regarding Chapter 149.
3. Impact Fee Fund Balances as of 12/31/16 were presented by Clerk/Treasurer Stewart.

4. Occupancy & Road Fund Balances as of 12/31/2016 were presented by Clerk/Treasurer Stewart.
5. Reviewed the 2017 budget. The Finance Committee agreed again to keep a special tracking of the of the total for the Proposed Public Works Building costs and MOU funds spent with the ordinance changes regarding Chapter 149.
6. 10-Year Financial Plan was tabled.
7. Reviewed the Check Registers from 10/1/2016 to date. The Finance Committee also agreed on what document they would like sent for this part of the agenda.
8. Reviewed the Bank Reconciliations from 10/01/2016 to date. The Finance Committee also agreed on what document they would like sent for this part of the agenda.
9. Update on the status of the new debt issued in 2016 was presented by Clerk/Treasurer Stewart.
10. Determination of the dates for the regular quarterly meetings of the Committee. **Motion** (Steve Balfanz, Pat O'Mara) to adopt the following dates for the Finance Committee quarterly meetings April 20th, July 25th, October 24th and January 23rd. **Motion amended** (Steve Balfanz, Pat O'Meara) to start the meeting times at 6:00 p.m. **Motion carried.**

Items for next Finance Committee or Town Board Agenda: No additional items

Date for next Finance Committee Meeting: April 20th

Adjournment: **Motion** (Ron Burton, Matt Steiger) to adjourn. **Motion carried.**