

## **Town of St. Joseph - St. Croix County, WI**

### **Meeting of the Town Board – St. Joseph Town Hall – January 12, 2017, 6:00 P.M. Minutes**

Call to Order at 6:00 p.m.

Statement of Public Notice was recited.

Roll Call: Chair Spaniol and Supervisors Bohl, Long, DeRosier and Packard were present for the meeting.

Adoption of Agenda: **Motion** (DeRosier, Long) to adopt the agenda. **Motion carried.**

Pledge of Allegiance was recited.

The following dates of upcoming meetings and events were discussed:

January 18th Parks Trails & Recreation Committee Meeting  
February 1st Plan Commission Meeting  
February 7th Public Works Committee Meeting  
February 8th Bass Lake Rehabilitation District Meeting  
February 9th Town Board Meeting  
February 24<sup>th</sup> Finance Committee Meeting  
February 25<sup>th</sup> Public Safety Committee Meeting

#### **Monthly Status Reports:**

1. Building Inspector: Chair Spaniol explained that 3 new building permits were issued in December and that brought the total new homes in 2016 up to 19.
2. Deputy Zoning Administrator Jay Kimble provided a monthly status report for the town board.
3. Plan Commission: no report submitted.
4. Fire Chief Ron Burton went through his final quarter report. The Fire Department responded to 29 calls in the final quarter of 2016, which brought the year total to 130. The Fire Department is looking to hire 2 to 3 new members in 2017.
5. Ems Chief: no report submitted.
6. Joint Library update was provided by Tina Norris. Norris informed the town board about the strategic plan report for the joint library.
7. Parks: no report submitted.
8. Wisconsin Town's Association: no new updates.
9. Bass Lake Rehab District will be moving to monthly meetings starting in February.
10. Bass Lake Management Plan: plan is complete.
11. Perch Lake Management Plan: plan is complete.

12. Internet/Broadband: nothing new to report.

13. MS4/Urban Non-Point Source Grant: update was provided later in the agenda.

14. Houlton Facilities Plan: update was provided later in the agenda.

**Consent Agenda: Motion** (Long, Packard) to adopt the Consent Agenda. **Motion carried.**

**1.Payment of Bills, Vouchers and POs**

**2.Approval of Meeting Minutes**

a. 12/8/2016

b. 12/29/2016

**New Business discussion and possible action on:**

3.Approval of Operator's License

a. Jonathan Galbraith – Bass Lake Cheese Factory: **Motion** (Bohl, DeRosier) to approve the operator's license. **Motion carried.**

4. MS4 Update: Stantec Representative Lee Mann gave an update on the progress to date, which included the recent submittal of item numbers 1,3 and 4. Mann explained that item numbers 5,6,7 and 9 are currently being worked on.

5. Public Works Building: Mann explained that the Public Works Committee asked for a stream line package and that he worked with Catherine to incorporate major changes to the contract and specifications on the plan sheet. Mann informed the town board those changes resulted in the 400 pages of specifications being reduced to 38. **Motion** (Bohl, Packard) to approve Stantec sending out with any corrections made by the town's attorney the public works bid. **Motion carried** after a roll call vote. Chair Spaniol and Supervisors Bohl, Long and Packard voted in favor of the motion. Supervisor DeRosier voted against the motion.

6. Houlton Facility Plan Update was provided by Mann. Mann informed the town board that a report would be made to the Highway 64 Coalition to discuss items identified by geotechnical investigation and that they are looking to extend the project deadline.

7. Bass Lake Facility Plan Request for Mitigation Funds: Chair Spaniol explained the reason for the request. Chair Spaniol informed the town board that all members of the watershed received notice of the Bass Lake Facility Plan and had the chance to attend a meeting to discuss it. Chair Spaniol informed the town board that no Bass Lake Rehab District members expressed negative feedback moving forward with the request. **Motion** (Packard, DeRosier) to approve the Bass Lake Facility Plan request for mitigation funds. **Motion carried.**

8. Contract with Pierce for purchase of a fire truck: Chair Spaniol informed the town board that contract was submitted by Pierce and the town's attorney reviewed it and made changes. Chair Spaniol stated he needed authorization to sign the revised contract to move forward with the purchase of the fire truck. **Motion** (Long, Packard) to approve Tom Spaniol to be the representative for the town to sign the contract with Pierce. **Motion carried** after a roll call vote. Chair Spaniol and Supervisors Bohl, Long, DeRosier and Packard voted in favor of the motion.

9. Winnick CSM, 1218 Trout Brook Rd N, Hudson, WI. Doug Zahler proved the town board with updated copies of the CSM map. The town board had a lengthy discussion on where the town road would end in comparison to where the cul-da-sac and access to the 40-acre parcel would be. Resident Steve Knutson asked to have driveway issue resolved for the parcels.

**Motion** (Spaniol, DeRosier) to suspend town board meeting for caucus. **Motion carried.**

**7:00 P.M.** Town of St. Joseph caucus was opened.

Chair Spaniol explained the caucus procedure. Clerk/Treasurer Stewart provided notice of the town caucus.

Chairperson: Marg Siebenaler nominated Tom Spaniol for the town's chairperson and Todd Tuma seconded the nomination. Two additional requests for nominations were called, but no further nominations were made.

2nd Supervisor: Ron Burton nominated Mike Long for the second supervisor position, and Joy Packard seconded the nomination. Two additional requests for nominations were called, but no further nominations were made.

4th Supervisor: Marg Siebenaler nominated Joy Packard for the 4<sup>th</sup> supervisor position, and Anton Rang seconded the nomination. A second request for nominations was made with none made. On the third request for nominations Todd Tuma nominated Christ Marshall, and Brenda Banstead seconded the motion. Two additional requests for nominations were made, but no further nominations were made.

**Motion** (Marg Siebenaler, Anton Rang) to close the caucus. **Motion carried.**

9. **Motion** (Bohl, Packard) to reconvene the town board meeting. **Motion carried.** The town board agreed to have Doug Zahler stake the property to show the lines and proposed cul-da-sac. The town board also agreed to look at the stakes on his/her own time and that the town board would rehear the issue at the Special Town Board meeting on February 24<sup>th</sup>.

10. Town Hall Rental Request for The River Community Church for 2017 Sunday mornings from 8 a.m. to noon was presented by Tony Rambo. The town board had a lengthy discussion about the current fee schedule and if the town would consider providing a discount to the church. Tony Rambo informed the town board the church currently pays \$40 a week at its current location. The town board tabled the issue for the February town board meeting.

**Public Comment:** Clerk/Treasurer Stewart announced that a job posting would be going out for the Deputy/Clerk Treasurer position.

Budget Year-to-Date was reviewed.

**Items for next Plan Commission or Town Board Agendas:** ice rink

**Adjournment:** **Motion** (Long, Packard) to adjourn. **Motion carried.**