

Hereby provided are written notice and the agenda of the public meeting as stated below. There is an opportunity for public comments as noted on the agenda upon recognition by the presiding officer.

## JOINT MEETING of the IT COMMITTEE and TOWN BOARD

Tuesday, January 26, 2021

6:00 PM

St. Joseph Town Hall / Online

Internet: <https://zoom.us/j/97814294849?pwd=dWdMc2tJbTVWY2tpU2xnU0JyZ3NTUT09>

Phone: +1 312 626 6799 /// Meeting ID: 978 1429 4849/// Passcode: 284781

### Upcoming Meetings (subject to change):

February 25 – Special Town Board Meeting	March 11 – Town Board Meeting
March 2 – Public Works Committee Meeting	March 17 – Parks, Trails and Recreations Comm.
March 3 – Plan Commission Meeting	

Agenda may be taken in random order.

CALL TO ORDER

STATEMENT OF PUBLIC NOTICE

ROLL CALL

PLEDGE OF ALLEGIANCE

ADOPTION OF AGENDA

APPROVAL OF MINUTES: IT Committee Minutes of January 26, 2021

PUBLIC COMMENTS

ITEMS FOR DISCUSSION and/or ACTIONS BY COMMITTEE

1. Reports from Sunnyslink
  - a. Backup Strategy – NAS recommendation
  - b. Network Server and Documentation
  - c. Managed Service Provider options
  - d. Install of new copier/printer/fax/scan machine for Town office
2. AV component of 2021 Town Hall project
  - a. Report from meetings with vendors
  - b. Prep of RFP
3. Additional Town official email addresses
4. Town Website
  - a. Training report from 2/9 //next on 4/22 (1pm-5pm online)
5. Ongoing Items
  - a. Northwest Communications install/Internet options and Town Phone
  - b. Conferencing phone update
  - c. Data Retention Strategy
  - d. Buildout of server room
6. 2021 Budget and Expenses Review

RECOMMENDATIONS TO TOWN BOARD

ITEMS FOR NEXT AGENDA

DATE OF NEXT MEETING – Tuesday Mar. 23rd 2021

ADJOURNMENT

Annie Coyle, Chair

Members of the Town Board or other Town Committees may attend for informational purposes. No votes or other action will be taken by the Town Board at this meeting.

Posted as required on Feb 18, 2021.